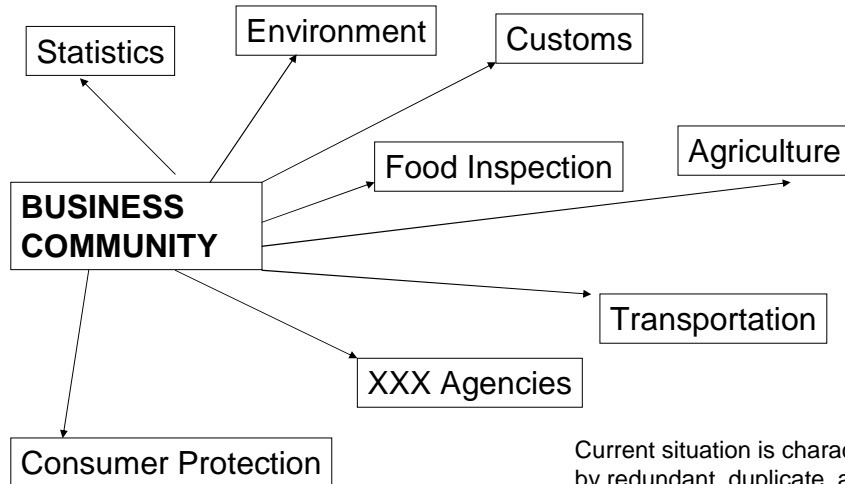


How to Implement a Single Window

Agenda/Program

- Part I
 - UN ECE Recommendation 33
 - Single Window Models
 - Key Factors in Establishing a Single Window
- Part II
 - UN ECE Recommendation 34 (draft)
 - Data Harmonization Process
- Part III
 - User and Data Assessment

Current Situation



Current situation is characterized by redundant, duplicate, and Different data using different automated systems, different forms, or both.

What is a Single Window?

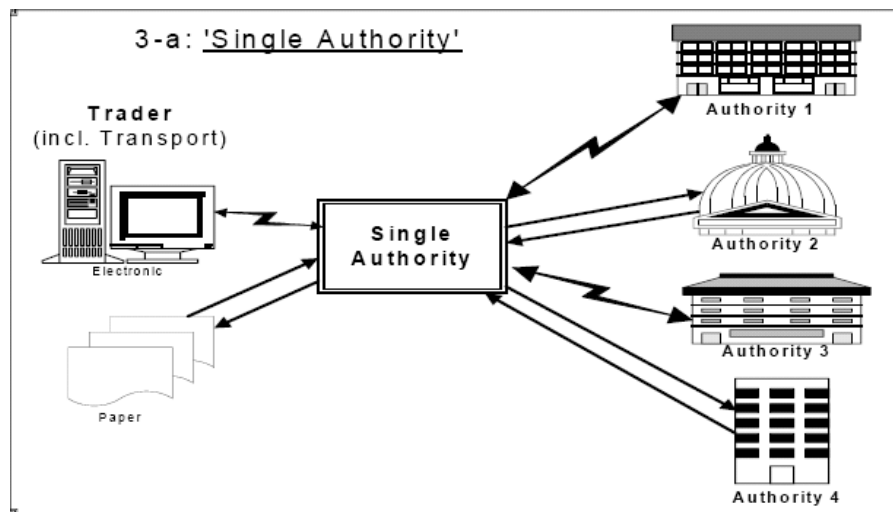
*“...a Single Window is...a facility that allows parties involved in trade and and transport to lodge standardized information and documents with a single entry point to fulfill all import, export, and transit-related regulatory requirements.”**

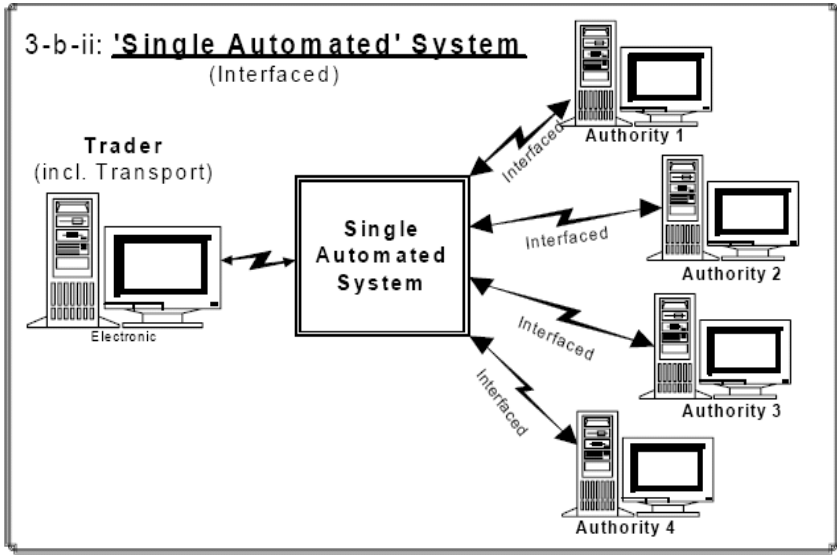
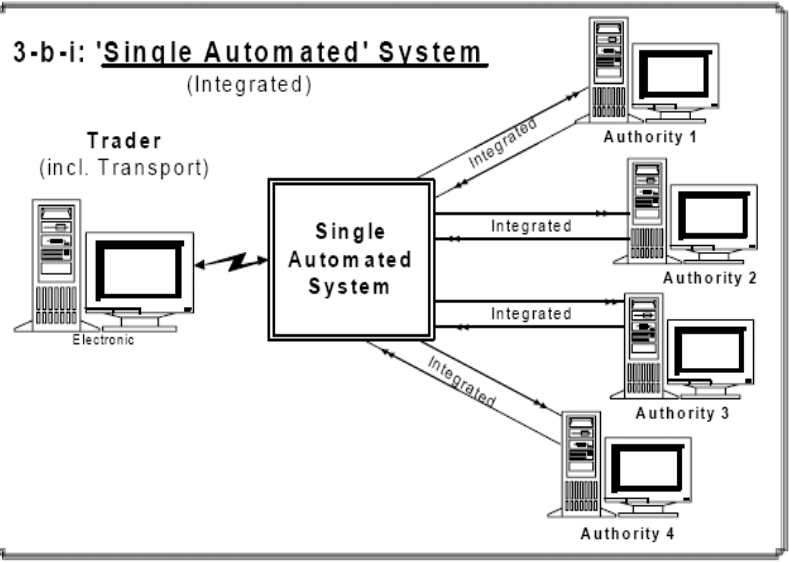
*UN ECE Recommendation 33,
Recommendations and Guidelines on Establishing
a Single Window

Part I

Single Window Models

Reference to UN ECE
Recommendation 33





Part I Key Factors

1. Political will
2. Strong lead agency
3. Partnership between government and trade
4. Establish clear boundaries and objectives
5. User friendliness and accessibility
6. Legally enabling environment
7. International standards and recommendations

Part I Key Factors (continued)

8. Identification of possible obstacles
9. Financial model
10. Payment possibility
11. Promotion and marketing
12. Communications strategy

Part II - Data Harmonization

- Policy of harmonization
 - Key factors – Political Will and Strong Lead Agency
- Organization
 - Team dedicated to the harmonization effort
- Communication
 - Series of briefings for participating agencies and trade community
- Tools
 - Surveys, questionnaires
- International Standards
 - Names, definitions, coding, messaging

Harmonization Steps

- Capturing
 - Identifying and inventorying agencies requirements
- Defining
 - The meaning – what information is conveyed
- Analyzing
 - Comparing similar names and definitions
- Reconciling
 - Agreement to use **one** name, definition, coding

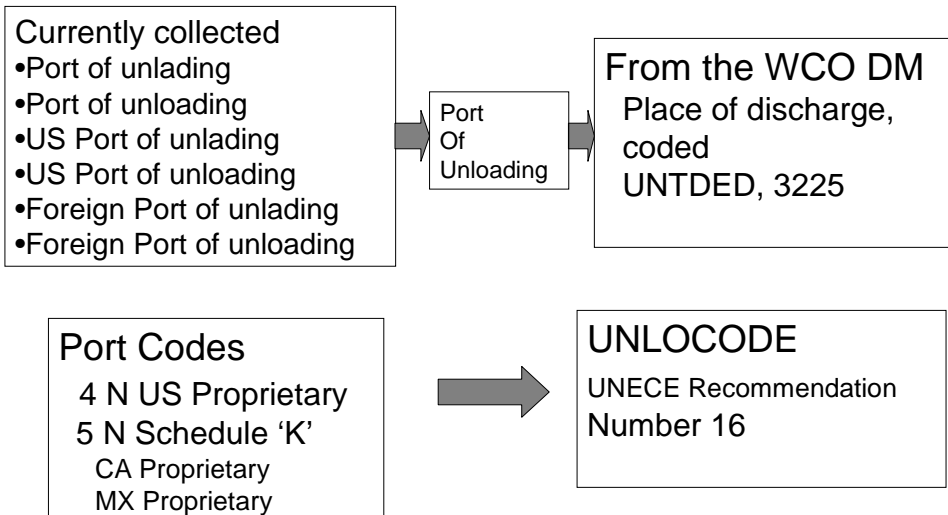
Capturing

- Name
- Description/Definition
- Type (A, N, AN)
- Domain (code list)
- Mode of transport
 - Marine, air, rail, truck
- Process
 - Import, export, transit
- Category of use
 - Goods, conveyance, equipment, crew
- Legal Authority
 - Collect and view
- Data source
 - Trade, transport, government
- Trade source
 - Importer, exporter, broker, forwarder
- Timing
 - Pre-arrival, arrival, release, post-release, data warehouse

Capturing, Defining, Analyzing, Reconciling

HARMONIZE

STANDARDIZE



Country ???

- Country of Origin
 - “...according to criteria laid down by the application of Customs tariff...”
- Country of Production
- Country of Growth
- Country of Source Material
- Country of...

Part III User and Data Assessment

- Demographic Information
- Agency Users
- Agency Pre-Defined Reports and Queries
 - Agency Standard Reports
 - Agency Ad-Hoc Queries
- Agency Interfaces
- Data Elements (Draft UN Rec. 34)

Thank You

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